



17<sup>th</sup> October 2022

Dear Board Member,

There will be a Board Meeting on **MONDAY 24<sup>TH</sup> OCTOBER 2022 AT 6.00PM**

If you are unable to attend the meeting, please ensure that you submit your apologies.

If you feel you need additional information in advance of the Board meeting in relation to any Agenda Item, please do not hesitate to contact myself.

Yours sincerely

*Linda*

Linda Chelton  
**Chief Executive Officer**

[linda@craigdaleha.co.uk](mailto:linda@craigdaleha.co.uk)  
0141-631-5007

<u>MISSION:</u>	<u>VISION:</u>	<u>VALUES:</u>
<b>“WE ARE PASSIONATE ABOUT PROVIDING EXCELLENT AFFORDABLE HOMES AND SERVICES FOR OUR COMMUNITY”</b>	<b>“CHANGING LIVES FOR THE BETTER”</b>	<b>RESPECT OPENNESS TRUST LISTENING</b>

## BOARD & COMMITTEE MEETING SCHEDULE FOR 2022/23

The Board	Audit & Assurance Committee	Operational Services Committee	Community Events Group	Staffing Committee
	Finance, Audit, Risk Man, H&S & Policy	Housing, Maintenance, Factoring, Wider Role, Policy	Delivering community events (Open to Staff & Board Members)	Extra-ordinary Staffing Issues
Chair <u>Des Phee</u>	Chair <u>Helen Bayne</u>	Chair <u>Morag Cameron</u>	Chair <u>Christine McCormack</u>	Chair <u>Helen Bayne</u>
Christine McCormack Morag Cameron Claire Taylor Helen Bayne John Kilpatrick Des Phee Hilary Tennant Louise Bacon Gemma Woodrow Stephen Baxter Kevin Boyle Stephen Kelly	Morag Cameron Claire Taylor Helen Bayne John Kilpatrick Hilary Tennant  Gemma Woodrow Stephen Baxter	Christine McCormack Morag Cameron Claire Taylor John Kilpatrick Des Phee Louise Bacon  Kevin Boyle Stephen Kelly	Christine McCormack Morag Cameron        <b>TO BE ARRANGED WHEN REQUIRED</b>	Christine McCormack Morag Cameron Helen Bayne John Kilpatrick     <b>Stephen Kelly</b>  <b>TO BE ARRANGED WHEN REQUIRED</b>
Linda Chelton Frances Cunningham Lisa Campbell	Linda Chelton Frances Cunningham Fettes McDonald	Sam Morton Lisa Campbell Frances Cunningham Daniel Murray	Sam Morton Lisa Campbell Jaclyn McMahon	Linda Chelton Frances Cunningham

	The Board	Audit & Assurance Committee	Operational Services Committee	AGM	Business Away Day	Board Training
	Monday 6.00pm	Monday 6.00pm	Monday 6.00pm	Thurs 6.30pm	Friday 9.00am	6.00pm
Oct	24.10.22				28.10.22	
Nov	28.11.22	14.11.22	07.11.22			
Dec						05.12.22 FOI & GDPR
2023 Jan Budget	23.01.23					16.01.23 Health & Safety
Jan	30.01.23					
Feb	27.02.23	13.02.23	20.02.23			
March	27.03.23					24.03.23 Equalities & Code of Conduct
April	24.04.23					
May	22.05.23	08.05.23	15.05.23			
June	26.06.23					
Aug	28.08.23	14.08.23	21.08.23			
Sept	18.09.23			14.09.23		
Oct	30.10.23					
Nov	27.11.23	13.11.23	20.11.23			
<b>Quorum:</b>	<b>Board Meetings x 4</b>			<b>Committee Meetings x 3</b>		

**Meeting of the Board of Craigdale Housing Association  
to be held on Monday 24<sup>th</sup> October 2022 at 6.00pm**

**Agenda**

No	Agenda Item	Lead Person	Action Required	Encl
1.	Apologies	Chair		
2.	Chairperson's Remarks	Chair		
3.	Declarations of Interest	Chair		
4.	Minutes of Previous Meetings:			
	a) Approval of Minutes of Board Meeting (15.09.22)	Chair	Approval	✓
	b) Matters Arising from Previous Meeting (15.09.22)	Chair	None	✘
	c) Approval of Minutes of Board Meeting (20.09.22)	Chair	Approval	✓
	d) Matters Arising from Previous Meeting (20.09.22)	Chair	Noting	✓
5.	Chief Executive Officer Report & Governance Report	CEO	Approval	✓
	<b>ITEMS REQUIRING A DECISION</b>			
6.	Development Report: Phase 10 – Castlemilk West Church Site Update Report	G Harper	Approval	✓
7.	a) Governance Review Action Plan Report b) Value for Money Statement (draft)	SCSO	Approval	✓
8.	Annual Assurance Statement Report	CEO	Approval	✓
9.	Policy Review		None	✘
	<b>ITEMS FOR NOTING</b>			
10.	Share Capital Report	SCSO	Approval	✓
11.	Notifiable Events Report	SCSO	Noting	✘
12.	Rent Report: September 2022	SHSO	Noting	✓
13.	Correspondence			
	a) Letter of Engagement: Azets	Secretary	Approval	✓
	b) Caring Operations Joint Action Council (COJAC): Donation	Secretary	Approval	✓
14.	Any Other Competent Business:	Chair		
	a) Meeting Schedule: New Committee Members	SCSO	Approval	✘
15.	Date of next meeting	Chair		
	• <b>Monday 28<sup>th</sup> November 2022 at 6.00pm</b>			