



24th May 2023

Dear Board Member,

There will be a Board Meeting on **TUESDAY 30TH MAY 2023 AT 6.00PM**

If you are unable to attend the meeting, please ensure that you submit your apologies.

If you feel you need additional information in advance of the Board meeting in relation to any Agenda Item, please do not hesitate to contact myself.

Yours sincerely

Linda

Linda Chelton
Chief Executive Officer

linda@craigdaleha.co.uk
0141-631-5005

<u>MISSION:</u>	<u>VISION:</u>	<u>VALUES:</u>
“WE ARE PASSIONATE ABOUT PROVIDING EXCELLENT AFFORDABLE HOMES AND SERVICES FOR OUR COMMUNITY”	“CHANGING LIVES FOR THE BETTER”	RESPECT OPENNESS TRUST LISTENING

BOARD & COMMITTEE MEETING SCHEDULE FOR 2023/24

The Board	Audit & Assurance Committee	Operational Services Committee	Community Events Group	Staffing Committee
	Finance, Audit, Risk Man, H&S & Policy	Housing, Maintenance, Factoring, Wider Role, Policy	Delivering community events (Open to Staff & Board Members)	Extra-ordinary Staffing Issues
Chair <u>Des Phee</u>	Chair <u>Stephen Kelly</u>	Chair <u>Louise Bacon</u>	Chair <u>Christine McCormack</u>	Chair <u>XXX</u>
Christine McCormack Morag Cameron Claire Taylor John Kilpatrick Des Phee Hilary Tennant Louise Bacon Gemma Woodrow Stephen Baxter Kevin Boyle Stephen Kelly	Christine McCormack Claire Taylor Hilary Tennant Gemma Woodrow Stephen Baxter Stephen Kelly Morag Cameron (AGM)	Christine McCormack Morag Cameron Claire Taylor Des Phee Louise Bacon Kevin Boyle Stephen Kelly	Christine McCormack Morag Cameron TO BE ARRANGED WHEN REQUIRED	Christine McCormack Morag Cameron John Kilpatrick Stephen Kelly TO BE ARRANGED WHEN REQUIRED
Linda Chelton Frances Cunningham Angela Hughes	Linda Chelton Frances Cunningham Fettes McDonald	Angela Hughes Frances Cunningham Daniel Murray	Lisa Campbell Jaclyn McMahon	Linda Chelton Frances Cunningham

	The Board	Operational Services Committee	Audit & Assurance Committee	AGM	Business Away Day	Board Training
	Monday	Monday	Monday	Thurs	Friday	
2023/24	6.00pm	6.00pm	6.00pm	6.30pm	9.00am	6.00pm
May	Tues 30.05.23	Tues 09.05.23	15.05.23			
June	26.06.23					
Aug	28.08.23		21.08.23			
Sept	18.09.23			14.09.23		
Oct	30.10.23				27.10.23	
Nov	27.11.23	13.11.23	20.11.23			
2024 Jan Budget	22.01.24					
Jan	29.01.24					
Feb	26.02.24		19.02.24			
March	25.03.24					
April	29.04.24					
May						

Quorum:	Board Meetings x 4	Committee Meetings x 3
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Meeting of the Board of Craigdale Housing Association

to be held on Tuesday 30th May 2023 at 6.00pm

Agenda

No	Agenda Item	Lead Person	Action Required	Enc
1.	Apologies	Chair		
2.	Chairperson's Remarks	Chair		
3.	Declarations of Interest	Chair		
4.	Minutes of Previous Meetings:			
	a) Approval of Minutes of Board Meeting (24.04.23)	Chair	Approval	✓
	b) Matters Arising from Previous Meeting (24.04.23)	Chair	Approval	✓
	c) Draft Minutes of the Operational Services Committee Meeting (09.05.23)	Chair	Noting	✓
	d) Matters Arising from the Operational Services Committee Meeting (09.05.23) for Approval	Chair	Approval	✓
	e) Draft Minutes of the Audit & Assurance Committee Meeting (15.05.23)	Chair	Noting	✓
	f) Matters Arising from the Audit & Assurance Committee Meeting (15.05.23) for Approval i. Wylie & Bisset ARC Arrears-Final Report ii. Management Accounts to 31 st March 2023 iii. Amended Final Budget 2023-24 iv. Long Term Projections 2023-24 v. Five Year Financial Projections Annual Return vi. ARC Annual Return (this will be covered under Agenda Item 8.	Chair	Approval	✓
5.	Chief Executive Officer & Governance Report	CEO	Approval	✓
ITEMS REQUIRING A DECISION				
6.	Development Report:	None	None	*
7.	Governance Review Action Plan Report	SCSO	Noting	✓
8.	ARC & EESSH Report (Christine Dugan)	CEO	Approval	✓
9.	Investigation Recommendations – Action Plan Report	CEO	Approval	✓
ITEMS FOR NOTING				
10.	Rent Report: April 2023	SHSO	Noting	✓

11.	Share Capital Report	SCSO	None	✘
12.	Notifiable Events Report	SCSO	None	✘
13.	Business Plan 2021-24: Strategic Objectives Delivery Plans (Q4)	CEO	Approval	✓
14.	Business Plan 2021-24: Operational Delivery Plans (Q4)	SCSO	Approval	✓
15.	Annual Assurance Statement Self-Assessment Report	SCSO	Approval	✓
16.	Key Performance Indicators (Q4)	CEO	Noting	✓
17.	Correspondence			
	a) Azets: Audit Planning Letter 2023	Secretary	Noting	✓
	b) SFHA: Annual Conference	Secretary	Noting	✓
	c) EVH: May Newsletter	Secretary	Noting	✓
	d) EVH: Cost of Living Grant Scheme	Secretary	Noting	✓
18.	Any Other Competent Business:	Chair		
19.	Date of next meeting	Chair		
	Monday 26th June 2023 at 6.00pm			