



11th September 2023

Dear Board Member,

There will be a Board Meeting on **MONDAY 18th SEPTEMBER 2023 AT 6.00PM**

If you are unable to attend the meeting, please ensure that you submit your apologies.

If you feel you need additional information in advance of the Board meeting in relation to any Agenda Item, please do not hesitate to contact myself.

Yours sincerely

Linda

Linda Chelton
Chief Executive Officer

linda@craigdaleha.co.uk
0141-631-5005

<u>MISSION:</u>	<u>VISION:</u>	<u>VALUES:</u>
“WE ARE PASSIONATE ABOUT PROVIDING EXCELLENT AFFORDABLE HOMES AND SERVICES FOR OUR COMMUNITY”	“CHANGING LIVES FOR THE BETTER”	RESPECT OPENNESS TRUST LISTENING

BOARD & COMMITTEE MEETING SCHEDULE FOR 2023/24

The Board	Audit & Assurance Committee	Operational Services Committee	Community Events Group	Staffing Committee
	Finance, Audit, Risk Man, H&S & Policy	Housing, Maintenance, Factoring, Wider Role, Policy	Delivering community events (Open to Staff & Board Members)	Extra-ordinary Staffing Issues
Chair <u>Des Phee</u>	Chair <u>Stephen Kelly</u>	Chair <u>Louise Bacon</u>	Chair <u>XXX</u>	Chair <u>XXX</u>
Christine McCormack Morag Cameron Claire Taylor Des Phee Hilary Tennant Louise Bacon Stephen Baxter Kevin Boyle Stephen Kelly	Christine McCormack Claire Taylor Hilary Tennant Stephen Baxter Stephen Kelly Morag Cameron (AGM)	Christine McCormack Morag Cameron Claire Taylor Des Phee Louise Bacon Kevin Boyle Stephen Kelly	Christine McCormack Morag Cameron TO BE ARRANGED WHEN REQUIRED	Christine McCormack Morag Cameron Stephen Kelly TO BE ARRANGED WHEN REQUIRED
Linda Chelton Frances Cunningham Angela Hughes	Linda Chelton Frances Cunningham Fettes McDonald	Angela Hughes Frances Cunningham Daniel Murray	Lisa Campbell Jaclyn McMahon	Linda Chelton Frances Cunningham

	The Board	Operational Services Committee	Audit & Assurance Committee	AGM	Business Away Day	Board Training
	Monday	Monday	Monday	Thurs	Friday	
2023/24	6.00pm	6.00pm	6.00pm	6.30pm	9.00am	6.00pm
Sept	18.09.23			14.09.23		04.09.23 Risk Man
Oct	30.10.23				27.10.23	11.10.23 Human Rights
						23.10.23 Finance
Nov	27.11.23	13.11.23	20.11.23			06.11.23 Procurement
2024 Jan Budget	22.01.24					
Jan	29.01.24					
Feb	26.02.24		19.02.24			
March	25.03.24					
April	29.04.24					
May	20.05.24	T:07.05.24	13.05.24			
June	24.06.24					
August	26.08.24		19.08.24			
September	23.09.24					
October	28.10.24					
November	25.11.24	11.11.24	18.11.24			

Quorum:	Board Meetings x 4	Committee Meetings x 3
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Meeting of the Board of Craigdale Housing Association

to be held on Monday 18th September 2023 at 6.00pm

Agenda

No	Agenda Item	Lead Person	Action Required	Enc
1.	Apologies	Chair		
2.	Chairperson's Remarks	Chair		
3.	Declarations of Interest	Chair		
4.	Minutes of Previous Meetings:			
	a) Approval of Minutes of Board Meeting (28.08.23)	Chair	Approval	✓
	b) Matters Arising from Previous Meeting (28.08.23)	Chair	Approval	✓
5.	Chief Executive Officer & Governance Report	CEO	Approval	✓
ITEMS REQUIRING A DECISION				
6.	Development Report	None	None	✘
7.	Governance Review Action Plan Report	SCSO	Noting	✓
8.	Investigation Recommendations – Action Plan Report	CEO	Approval	✓
9.	Draft Assurance Statement 2023	CEO	Approval	✓
10.	Policy Review	None	None	✘
ITEMS FOR NOTING				
11.	Membership Report	None	None	✘
12.	Notifiable Events Report	SCSO	Noting	✓
13.	Rent Report: August 2023	SHSO	Approval	✓
14.	Equalities & Human Rights Report	CEO	Noting	✓
15.	Board & Staff Training Plan	SCSO	Approval	✓
16.	Policy Review Register	CEO	Noting	✓
17.	Key Performance Indicators – Q1	CEO	Noting	✓
18.	Correspondence	Secretary	None	✘

19.	Any Other Competent Business:	Chair	None	*
20.	Date of next meeting	Chair		
	Monday 30th October 2023 at 6.00pm			