



17th September 2024

Dear Board Member,

There will be a Board Meeting on **MONDAY 23RD SEPTEMBER 2024 AT 6.00PM**

If you are unable to attend the meeting, please ensure that you submit your apologies.

If you feel you need additional information in advance of the Board meeting in relation to any Agenda Item, please do not hesitate to contact myself.

Yours sincerely

Frances

Frances Cunningham
Corporate Manager

frances@craigdaleha.co.uk
0141-631-5001

<u>MISSION:</u>	<u>VISION:</u>	<u>VALUES:</u>
“WE ARE PASSIONATE ABOUT PROVIDING EXCELLENT AFFORDABLE HOMES AND SERVICES FOR OUR COMMUNITY”	“CHANGING LIVES FOR THE BETTER”	RESPECT OPENNESS TRUST LISTENING

BOARD & COMMITTEE MEETING SCHEDULE FOR 2024/25

The Board	Audit & Assurance Committee	Operational Services Committee	Community Events Group	Staffing Committee
	Finance, Audit, Risk Man, H&S & Policy	Housing, Maintenance, Factoring, Wider Role, Policy	Delivering community events (Open to Staff & Board Members)	Extra-ordinary Staffing Issues
Chair <u>Des Phee</u>	Chair <u>Stephen Kelly</u>	Chair <u>Louise Bacon</u>	Chair <u>XXX</u>	Chair <u>XXX</u>
Christine McCormack Morag Cameron Claire Taylor Des Phee Louise Bacon Stephen Baxter Kevin Boyle Stephen Kelly Lucy Madigan	Christine McCormack Morag Cameron Claire Taylor Stephen Baxter Stephen Kelly	Christine McCormack Morag Cameron Claire Taylor Des Phee Louise Bacon Kevin Boyle Stephen Kelly	Christine McCormack Morag Cameron TO BE ARRANGED WHEN REQUIRED	Christine McCormack Morag Cameron Stephen Kelly TO BE ARRANGED WHEN REQUIRED
Linda Chelton Frances Cunningham Lisa Campbell	Linda Chelton Frances Cunningham Fettes McDonald	Lisa Campbell Frances Cunningham Daniel Murray	Lisa Campbell Jaclyn McMahon	Linda Chelton Frances Cunningham

	The Board	Operational Services Committee	Audit & Assurance Committee	AGM	Business Away Day	Board Training
	Monday	Monday	Monday	Thurs	Friday	
2024/25	6.00pm	6.00pm	6.00pm	6.30pm	9.00am	6.00pm
September	23.09.24			05.09.24		09.09.24 In Office
October	28.10.24	21.10.24			01.11.24	
November	25.11.24		18.11.24			
2025/26						
Jan	27.01.25					
Feb	24.02.25		17.02.25			
March	31.03.25					
April	28.04.25					
May	19.05.25		12.05.25			
June	30.06.25					

Quorum:	Board Meetings x 4	Committee Meetings x 3
----------------	---------------------------	-------------------------------

Meeting of the Board of Craigdale Housing Association

to be held on Monday 23rd September 2024 at 6.00pm

Agenda

No	Agenda Item	Lead Person	Action Required	Enc
1.	Apologies	Chair		
2.	Chairperson's Remarks	Chair		
3.	Declarations of Interest	Chair		
4.	Minutes of Previous Meetings:			
	a) Approval of Minutes of Board Meeting (26.08.24)	Chair	Approval	✓
	b) Approval of Minutes of Board Meeting (05.09.24)	Chair	Approval	✓
	c) Matters Arising from Previous Meeting (26.08.24 & 05.09.24)	Chair	None	✗
5.	Chief Executive Officer & Governance Report	CEO	Approval	✓
ITEMS REQUIRING A DECISION				
6.	Development Report	GHC	November	✗
7.	Draft: Annual Assurance Statement Review	CEO	Noting	✓
8.	Policy Review:			
	a) Procurement Policy	CEO	Approval	✓
ITEMS FOR NOTING				
9.	Membership Report	CM	None	✗
10.	Notifiable Events Report	CM	None	✗
11.	Rent Report: August 2024	SHO	Noting	✓
12.	Equalities & Human Rights Action Plan Report (Q2)	CEO	Noting	✓
13.	Board & Staff Members Training Plan (Q2)	CM	Noting	✓
14.	Policy Review Register (Q2)	CM	Noting	✓
15.	Key Performance Indicator (Q1)	SHO	Noting	✓
16.	Correspondence	Secretary		

	a) Scottish Housing Regulator – Scottish Social Housing Charter: National Report and Landlord Reports 2023/24			✓
	b) Ardenglen HA: Retirement Party – Maureen Cope			✓
	c) Hilary Tennant – Thank You			✓
17.	Any Other Competent Business:	Chair		
	a) Scottish Housing Regulator: Comparison Tool	CEO	None	✓
18.	Date of next meeting	Chair	Noting	*
	Monday 28th October 2024 at 6.00pm			