



21st October 2024

Dear Board Member,

There will be a Board Meeting on **MONDAY 28TH OCTOBER 2024 AT 6.00PM**

If you are unable to attend the meeting, please ensure that you submit your apologies.

If you feel you need additional information in advance of the Board meeting in relation to any Agenda Item, please do not hesitate to contact myself.

Yours sincerely

Linda

Linda Chelton

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<u>MISSION:</u>	<u>VISION:</u>	<u>VALUES:</u>
“WE ARE PASSIONATE ABOUT PROVIDING EXCELLENT AFFORDABLE HOMES AND SERVICES FOR OUR COMMUNITY”	“CHANGING LIVES FOR THE BETTER”	RESPECT OPENNESS TRUST LISTENING

BOARD & COMMITTEE MEETING SCHEDULE FOR 2024/25

The Board	Audit & Assurance Committee	Operational Services Committee	Community Events Group	Staffing Committee
	Finance, Audit, Risk Man, H&S & Policy	Housing, Maintenance, Factoring, Wider Role, Policy	Delivering community events (Open to Staff & Board Members)	Extra-ordinary Staffing Issues
<u>Chair Des Phee</u>	<u>Chair Stephen Kelly</u>	<u>Chair Louise Bacon</u>	<u>Chair XXX</u>	<u>Chair XXX</u>
Christine McCormack Morag Cameron Claire Taylor Des Phee Louise Bacon Stephen Baxter Kevin Boyle Stephen Kelly Lucy Madigan	Christine McCormack Morag Cameron Claire Taylor Stephen Baxter Stephen Kelly	Christine McCormack Morag Cameron Claire Taylor Des Phee Louise Bacon Kevin Boyle Stephen Kelly	Christine McCormack Morag Cameron TO BE ARRANGED WHEN REQUIRED	Christine McCormack Morag Cameron Stephen Kelly TO BE ARRANGED WHEN REQUIRED
Linda Chelton Frances Cunningham Lisa Campbell	Linda Chelton Frances Cunningham Fettes McDonald	Lisa Campbell Frances Cunningham Daniel Murray	Lisa Campbell Jaclyn McMahon	Linda Chelton Frances Cunningham

	The Board	Operational Services Committee	Audit & Assurance Committee	AGM	Business Away Day	Board Training
	Monday	Monday	Monday	Thurs	Friday	
2024/25	6.00pm	6.00pm	6.00pm	6.30pm	9.00am	6.00pm
October	28.10.24	21.10.24			01.11.24	
November	25.11.24		18.11.24			
2025/26						
Jan	27.01.25					
Feb	24.02.25		17.02.25			
March	31.03.25					
April	28.04.25	14.04.25				
May	19.05.25		12.05.25			
June	30.06.25					
August	25.08.25		18.08.25			
September	22.09.25					
October	27.10.25	20.10.25				
November	24.11.25		17.11.25			

Quorum:	Board Meetings x 4	Committee Meetings x 3
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Meeting of the Board of Craigdale Housing Association

to be held on Monday 28th October 2024 at 6.00pm

Agenda

No	Agenda Item	Lead Person	Action Required	Enc
1.	Apologies	Chair		
2.	Chairperson's Remarks	Chair		
3.	Declarations of Interest	Chair		
4.	Minutes of Previous Meetings:			
	a) Approval of Minutes of Board Meeting (23.09.24)	Chair	Approval	✓
	b) Matters Arising from Previous Meeting (23.09.24)	Chair	None	✗
	c) Draft Minutes of the Operational Services Committee Meeting (21.10.24)	Chair	Noting	✓
	d) Matters Arising from Previous Meeting of Operational Services Committee Meeting (21.10.24)	Chair	None	✗
5.	Chief Executive Officer & Governance Report	CEO	Approval	✓
ITEMS REQUIRING A DECISION				
6.	Development Report	GHC	November	✗
7.	Final: Annual Assurance Statement Review	CEO	Approval	✓
8.	Policy Review:			
	a) Decant Policy	CEO	Approval	✓
ITEMS FOR NOTING				
9.	Membership Report	CM	Approval	✗
10.	Notifiable Events Report	CM	None	✗
11.	Rent Report: September 2024	SHO	Noting	✓
12.	Register of Interest (01.07.24 - 30.09.24)	CEO	Noting	✓
13.	Complaints Analysis Report (01.04.24 - 30.09.24)	CM	Noting	✓
14.	Correspondence	Secretary		
	a) GWSF: September 2024 - Update		Noting	✓

	b) SHR: Consultation on the Annual Return on the Charter		Noting	✓
	c) Castlemilk Pantry		Noting	✓
15.	Any Other Competent Business:	Chair		
	a) CIH Awards Ceremony: Friday 8 th November 2024, Radison Blue			
	b) Tender Opening: Landscape Gardening: Monday 4 th November 2024 at 12.15pm (Office or Zoom)			
16.	Date of next meeting	Chair	Noting	*
	Monday 25th November 2024 at 6.00pm			