



24th March 2026

Dear Board Member,

There will be a Board Meeting on **MONDAY 30TH MARCH 2026 AT 6.00PM**

If you are unable to attend the meeting, please ensure that you submit your apologies.

If you feel you need additional information in advance of the Board meeting in relation to any Agenda Item, please do not hesitate to contact myself.

Yours sincerely

Linda

Linda Chelton

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0141-631-5005

| <u>MISSION:</u> | <u>VISION:</u> | <u>VALUES:</u> |
|---|---|--|
| <p>“WE ARE PASSIONATE ABOUT PROVIDING AFFORDABLE HOMES AND EXCELLENT SERVICES FOR OUR COMMUNITY”</p> | <p>“CHANGING LIVES FOR THE BETTER”</p> | <p>LISTENING RESPECT OPENNESS TRUST</p> |

Board Members

| | | |
|-----------------------|-------------|----|
| Christine McCormack | | |
| Morag Cameron | | |
| Des Phee | Chairperson | |
| Louise Bacon | Vice Chair | |
| Stephen Baxter | Secretary | |
| Kevin Boyle | | |
| Stephen Kelly | Treasurer | |
| Lucy Madigan | | ML |
| Rebecca Leedham | | |
| Leza Lafferty | | |
| Maryam Idris | | |
| Julia Cheung-Buchanan | | |

BOARD & COMMITTEE MEETING SCHEDULE FOR 2026/27

| The Board | Audit & Assurance Committee | Policy Committee | Community Events Group | Staffing Committee |
|--|--|---|---|---|
| | Finance, Audit, Risk Man, H&S & Policy | Policy Review | Delivering community events | Extra-ordinary Staffing Issues |
| Chair <u>Des Phee</u> | Chair <u>Stephen Baxter</u> | Chair <u>Morag Cameron</u> | Chair <u>XXX</u> | Chair <u>Stephen Kelly</u> |
| Christine McCormack Morag Cameron Des Phee Louise Bacon Stephen Baxter Kevin Boyle Stephen Kelly Lucy-Madigan Rebecca Leedham Leza Lafferty Maryam Idris Julia Cheung-Buchanan | Morag Cameron Stephen Baxter Stephen Kelly Lucy-Madigan Kevin Boyle Christine McCormack Des Phee | Christine McCormack Morag Cameron Louise Bacon Stephen Baxter Leza Lafferty | Christine McCormack Morag Cameron TO BE ARRANGED WHEN REQUIRED | Christine McCormack Morag Cameron Des Phee Stephen Baxter Stephen Kelly Lucy-Madigan TO BE ARRANGED WHEN REQUIRED |
| Linda Chelton Frances Cunningham Lisa Campbell Callyn McTaggart | Linda Chelton Frances Cunningham Fettes McDonald Callyn McTaggart | Linda Chelton Frances Cunningham Lisa Campbell Callyn McTaggart | Lisa Campbell Linda Burns | Linda Chelton Frances Cunningham |

| | The Board | Audit & Assurance Committee | Policy Committee | AGM | Business Away Day | Board Training |
|----------------|-----------|-----------------------------|------------------|----------|-------------------|------------------------------------|
| | Monday | Monday | Monday | Thurs | Friday | Monday |
| | 6.00pm | 6.00pm | 6.00pm | 6.30pm | 9.00am | 6.00pm |
| 2026/27 | Monthly | 3 months | 3 months | Annual | Annual | |
| March | 30.03.26 | | 23.03.26 | | | 27.03.26 Governance |
| April | 27.04.26 | | | | | 13.04.26 Equalities |
| May | 18.05.26 | 11.05.26 | | | | |
| June | 29.06.26 | | 22.06.26 | | | 01.06.26 08.06.26 Employment |
| August | 31.08.26 | 17.08.26 | | | | |
| September | 21.09.26 | | 14.09.26 | 07.09.26 | | |
| October | 26.10.26 | | | | Bus Plan Day | |
| November | 30.11.26 | 16.11.26 | | | | |
| December | | | 07.12.26 | | | |
| January | 18.01.27 | | | | | |
| February | 22.02.27 | 15.02.27 | | | | |
| March | 22.03.27 | | 15.03.27 | | | |
| April | 26.04.27 | | | | | |

| | | |
|----------------|---------------------------|-------------------------------|
| Quorum: | Board Meetings x 4 | Committee Meetings x 3 |
|----------------|---------------------------|-------------------------------|

Meeting of the Board of Craigdale Housing Association

to be held on Monday 30th March 2026 at 6.00pm

Agenda

| No | Agenda Item | Lead Person | Action Required | Enc |
|----|---|-------------|-----------------|-----|
| 1. | Apologies for Absence | Chair | | |
| 2. | Chairperson's Remarks | Chair | | |
| 3. | Declarations of Interest | Chair | | |
| 4. | Minutes of Previous Meetings: | | | |
| | a) Approval of Minutes of Board Meeting (19.01.26) | Chair | Approval | Y |
| | b) Matters Arising from the Board Meeting (19.01.26) | Chair | Noting | Y |
| | c) Approval of Minutes of the Policy Committee Meeting (23.03.26) | Chair | Approval | Y |
| | d) Matters Arising from the Audit & Assurance Committee Meeting (23.03.26) | Chair | Approval | Y |
| | <p><u>Recommendations Approvals</u></p> <p>4d06-Communications Strategy (NEW)</p> <p>4d07-Void Management Policy</p> <p>4d08-Shared Ownership Buy Back</p> <p>4d09-Complaints Redress Policy</p> <p>4d10-Unacceptable Actions Policy</p> <p>4d11-Disciplinary Policy</p> <p>4d12-Child Protection Vulnerable Adults Policy</p> <p>4d13-Business Continuity & Disaster Recovery Plan</p> <p>4d14-Entitlements, Payments & Benefits Policy</p> <p>4d15-Succession Planning – Board</p> <p>4d16-Succession Planning – Senior Officer</p> <p>4d17-Treasury Management Policy</p> <p>4d18-Anti-Social Behaviour Policy</p> <p>4d19-Data Subject Rights Procedure</p> <p>4d20-Data Protection Policy</p> <p>4d21-Information Security Personal Data Breach Management Procedure</p> <p>4d22-Procurement Strategy</p> | | | |
| | ITEMS FOR APPROVAL | | | |
| 5. | Rent Report: February 2026 | SHO | Approval | Y |

| | | | | |
|-------------------------|--|-----------|----------|---|
| 6. | Final Budget Report 2026/27 | FMD | Approval | Y |
| 7. | Long Term Projections 2026/27 | FMD | Approval | Y |
| 8. | Five Year Budget Report | FMD | Approval | Y |
| 9. | CT: Audit Planning Document 2025-26 | CT | Approval | Y |
| 10. | Review of Staff Structure | CEO | Approval | Y |
| 11. | Chief Executive Officer Report (CONFIDENTIAL) | CEO | Approval | Y |
| 12. | Development Report | SDC | Approval | Y |
| ITEMS FOR NOTING | | | | |
| 13. | Notifiable Events | CEO | Noting | Y |
| 14. | CEO Staffing & Service Provider Report | CEO | Noting | Y |
| | | | | |
| 15. | Correspondence | | | |
| | a) EVH Kilt Walk Pledge Sheet | Secretary | Approval | Y |
| | | | | |
| 16. | Any Other Competent Business: | Chair | | |
| | Bank of Scotland: Mobile Banking App | CM | Approval | N |
| | | | | |
| 17. | Date of next meeting | Chair | Noting | * |
| | Monday 27th April 2026 at 6.00pm | | | |