



17th May 2021

PLEASE REMEMBER THE MEETING STARTS AT 5.30PM

Dear Board Member,

There will be a Board Meeting on **MONDAY 24TH MAY 2021 AT 5.30PM**

If you are unable to attend the meeting, please ensure that you submit your apologies.

If you feel you need additional information in advance of the Board meeting in relation to any Agenda Item, please do not hesitate to contact myself.

Yours sincerely

David

David Mackenzie
Chief Executive Officer

david@craigdaleha.co.uk

<u>MISSION:</u>	<u>VISION:</u>	<u>VALUES:</u>
“WE ARE PASSIONATE ABOUT PROVIDING EXCELLENT AFFORDABLE HOMES AND SERVICES FOR OUR COMMUNITY”	“CHANGING LIVES FOR THE BETTER”	RESPECT OPENNESS TRUST LISTENING

BOARD & COMMITTEE MEETING SCHEDULE FOR 2021/22

The Board	Audit & Assurance Committee	Operational Services Committee	Community Events Group	Staffing Committee
	Finance, Audit, Risk Man, H&S & Policy	Housing, Maintenance, Factoring, Wider Role, Policy	Delivering community events (Open to Staff & Board Members)	Extra-ordinary Staffing Issues
Chair <u>John Kilpatrick</u>	Chair <u>Hilary Tennant</u>	Chair <u>XX</u>	Chair <u>XX</u>	Chair <u>Helen Bayne</u>
Christine McCormack Morag Cameron Claire Taylor Helen Bayne John Kilpatrick Des Phee Hilary Tennant	Morag Cameron Claire Taylor Helen Bayne John Kilpatrick Hilary Tennant	Christine McCormack Morag Cameron Claire Taylor John Kilpatrick Des Phee	Morag Cameron TO BE ARRANGED WHEN REQUIRED	Christine McCormack Morag Cameron Helen Bayne John Kilpatrick TO BE ARRANGED WHEN REQUIRED
David Mackenzie Frances Cunningham Jaclyn McMahon	David Mackenzie Frances Cunningham Jaclyn McMahon Fettes McDonald	Sam Morton Frances Cunningham Robert Allison Jaclyn McMahon	Lisa McIlroy Jaclyn McMahon	David Mackenzie Frances Cunningham

	The Board	Audit & Assurance Committee	Operational Services Committee	AGM	Business Away Day	Board Training
	Monday 6.00pm	Monday 6.00pm	Monday 6.00pm	Thurs 6.30pm	Friday 9.00am	6.00pm
May	24.05.21	10.05.21	17.05.21			
June	28.06.21					Masterclass 4: 7th
Aug	23.08.21	09.08.21	16.08.21			Hsg Man
Sept	20.09.21			16.09.21		
Oct	25.10.21				29.10.21?	
Nov	29.11.21	08.11.21	15.11.21			
Jan Budget	24.01.22					
Jan	31.01.22					
Feb	28.02.22	07.02.22	14.02.22			
March	28.03.22					
April	25.04.22					
May	23.05.22	09.05.22	16.05.22			
Quorum:	Board Meetings x 4			Committee Meetings x 3		

**Meeting of the Board of Craigdale Housing Association
to be held on Monday 24th May 2021 at 5.30PM**

Agenda

No	Agenda Item	Lead Person	Action Required	Encl
1.	Apologies	Chair		
2.	Chair's Remarks	Chair		
3.	Declarations of Interest	Chair		
4.	Minutes of Previous Meetings:			
	a) Approval of Minutes of Previous Board Meeting (29.03.21)	Chair	Approval	✓
	b) Matters Arising from Previous Meeting (29.03.21)	Chair	Noting	✓
	c) Draft: Minutes of the Audit & Assurance Committee Meeting (10.05.21)	Chair	Noting	✓
	d) Matters Arising from the Audit & Assurance Committee Meeting (10.05.21) for approval	Chair	Approval	✓
	e) Draft: Minutes of the Operational Services Committee Meeting (17.05.21)	Chair	Noting	✓
	f) Matters Arising from the Operational Services Committee Meeting (17.05.21) for approval	Chair	Approval	✓
5.	Chief Executive Officer Report & Governance Report	CEO	Approval	✓
ITEMS REQUIRING A DECISION:				
6.	Development Report: Castlemilk West Church Site Update Report	GHC	Noting	✓
7.	Adoption of Model Rules 2020	BTO	Approval	✓
8.	Finance: SHR Five Year Financial Projection (FYFP)	FMD	Approval	✓
9.	Business Plan 2021/24 Strategic Objectives Delivery Plan (Draft)	CEO	Approval	✓
10.	Business Plan 2021/24 Operational Delivery Plan (Draft)	SCSO	Approval	✓
11.	Draft Redress Policy	CEO	Approval	✓
12.	Bin Store Presentation (To be Provided)	CEO	Approval	✓
13.	Welfare Benefit Service Yearly Update	WRO	Noting	✓
14.	Procurement Yearly Update	CEO	Noting	✓

15.	Disciplinary Policy	SCSO	Approval	✓
16.	Agenda Planner & Schedule of Annual Returns (Draft)	SCSO	Approval	✓
ITEMS FOR NOTING:				
17.	Share Capital Report	SCSO	Noting	✘
18.	Coronavirus (Covid-19) Update Report	CEO	Noting	✓
19.	Notifiable Events Report	SCSO	Noting	✘
20.	Rent Report: April 2021	SHSO	Noting	✓
21.	Correspondence			
22.	Any Other Competent Business:		None	
23.	Date of next meeting	Chair		
	<ul style="list-style-type: none"> Monday 28th June 2021 at 6.00pm 			