



18<sup>th</sup> January 2022

Dear Board Member,

There will be a Board Meeting on **MONDAY 24<sup>TH</sup> JANUARY 2022 AT 6.00PM**

If you are unable to attend the meeting, please ensure that you submit your apologies.

If you feel you need additional information in advance of the Board meeting in relation to any Agenda Item, please do not hesitate to contact myself.

Yours sincerely

*Linda*

Linda Chelton  
**Chief Executive Officer**

[linda@craigdaleha.co.uk](mailto:linda@craigdaleha.co.uk)

0141-631-5007

<b><u>MISSION:</u></b>	<b><u>VISION:</u></b>	<b><u>VALUES:</u></b>
<b>“WE ARE PASSIONATE ABOUT PROVIDING EXCELLENT AFFORDABLE HOMES AND SERVICES FOR OUR COMMUNITY”</b>	<b>“CHANGING LIVES FOR THE BETTER”</b>	<b>RESPECT OPENNESS TRUST LISTENING</b>

## BOARD & COMMITTEE MEETING SCHEDULE FOR 2022/23

The Board	Audit & Assurance Committee	Operational Services Committee	Community Events Group	Staffing Committee
	Finance, Audit, Risk Man, H&S & Policy	Housing, Maintenance, Factoring, Wider Role, Policy	Delivering community events (Open to Staff & Board Members)	Extra-ordinary Staffing Issues
Chair <u>John Kilpatrick</u>	Chair <u>Hilary Tennant</u>	Chair <u>Morag Cameron</u>	Chair <u>Christine McCormack</u>	Chair <u>Helen Bayne</u>
Christine McCormack Morag Cameron Claire Taylor Helen Bayne John Kilpatrick Des Phee Hilary Tennant Catherine Jones David Logan Gemma Woodrow Louise Bacon	Morag Cameron Claire Taylor Helen Bayne John Kilpatrick Hilary Tennant	Christine McCormack Morag Cameron Claire Taylor John Kilpatrick Des Phee	Christine McCormack Morag Cameron  <b>TO BE ARRANGED WHEN REQUIRED</b>	Christine McCormack Morag Cameron Helen Bayne John Kilpatrick  <b>TO BE ARRANGED WHEN REQUIRED</b>
Linda Chelton Frances Cunningham	Linda Chelton Frances Cunningham Fettes McDonald	Sam Morton Frances Cunningham Richie O'Brien	Sam Morton Lisa Campbell Jaclyn McMahon	Linda Chelton Frances Cunningham

	The Board	Audit & Assurance Committee	Operational Services Committee	AGM	Business Away Day	Board Training
	Monday 6.00pm	Monday 6.00pm	Monday 6.00pm	Thurs 6.30pm	Friday 9.00am	6.00pm
Jan Budget	31.01.22				28.01.22	
Feb	28.02.22	07.02.22	14.02.22			
March	21.03.22					Development 07.03.22 or 21.03.22
April	25.04.22					
May	23.05.22	09.05.22	16.05.22			
June	27.06.22					Maintenance: 06.06.22 Staffing: 13.06.22
Aug	29.08.22	08.08.22	15.08.22			
Sept	19.09.22			15.09.22		
Oct	24.10.22					
Nov	28.11.22	07.11.22	14.11.22			
Jan Budget	23.01.23					
Jan	30.01.23					
Feb	27.02.23	13.02.23	20.02.23			
March	27.03.23					
<b>Quorum:</b>		<b>Board Meetings x 4</b>		<b>Committee Meetings x 3</b>		

**Meeting of the Board of Craigdale Housing Association  
to be held on Monday 24<sup>th</sup> January 2022 at 6.00pm**

**Agenda**

No	Agenda Item	Lead Person	Action Required	Encl
1.	Apologies	Chair		
2.	Chair's Remarks	Chair		
3.	Declarations of Interest	Chair		
<b>ITEMS REQUIRING A DECISION:</b>				
4.	Governance Review Action Plan Report	CEO & SCSO	Approval	✓
5.	Rent Increase Proposal 2022/23 Report	CEO	Approval	✓
6.	Policy Review			
	a) Legitimate Interests Assessment (LIA) Business Continuity / Disaster Planning	SCSO	Approval	✓
	b) Treasury Management Policy	SCSO	Approval	✓
	c) Recruitment & Selection Policy	SCSO	Approval	✓
	d) Service Standards Policy	SCSO	Approval	✓
	e) Acquisition Policy	CEO	Approval	✓
	f) Flexi Time & Toil Policy	CEO	Approval	✓
<b>ITEMS FOR NOTING:</b>				
7.	Share Capital Report	SCSO	Noting	*
8.	Notifiable Events Report	SCSO	Noting	✓
9.	Rent Report: November 2021	SHSO	Noting	✓
10.	Board Training Plan	SHSO	Noting	✓
11.	Policy Review Register	SHSO	Noting	✓
12.	Correspondence	Secretary	None	
13.	Any Other Competent Business:	Chair	None	
14.	Date of next meeting	Chair		
	<ul style="list-style-type: none"> <li>Monday 31<sup>st</sup> January 2022 at 6.00pm</li> </ul>			