

22nd November 2021

Dear Board Member,

There will be a Board Meeting on MONDAY 29TH NOVEMBER 2021 AT 6.00PM

If you are unable to attend the meeting, please ensure that you submit your apologies.

If you feel you need additional information in advance of the Board meeting in relation to any Agenda Item, please do not hesitate to contact myself.

Yours sincerely

Linda Chelton Chief Executive Officer

linda@craigdaleha.co.uk 0141-631-5007

MISSION:	<u>VISION</u> :	VALUES:
"WE ARE PASSIONATE ABOUT PROVIDING EXCELLENT AFFORDABLE HOMES AND SERVICES FOR OUR COMMUNITY"	"CHANGING LIVES FOR THE BETTER"	RESPECT OPENNESS TRUST LISTENING

	Audit & Assurance	Operational Services	Community Events	Staffing
	Committee	Committee	Group	Committee
	Finance, Audit, Risk	Housing, Maintenance,	Delivering	Extra-ordinary
	Man, H&S & Policy	Factoring, Wider Role,	community events	Staffing Issues
		Policy	(Open to Staff & Board Members)	
Chair	Chair	Chair	Chair	Chair
John Kilpatrick	Hilary Tennant	Morag Cameron	Christine McCormack	<u>Helen Bayne</u>
hristine McCormack	Morag Cameron	Christine McCormack	Christine McCormack	Christine McCormac
Morag Cameron	Claire Taylor	Morag Cameron	Morag Cameron	Morag Cameron
Claire Taylor	Helen Bayne	Claire Taylor		Helen Bayne
Helen Bayne	John Kilpatrick	John Kilpatrick		John Kilpatrick
John Kilpatrick	Hilary Tennant	Des Phee		
Des Phee Hilary Tennant			TO BE ARRANGED	TO BE ARRANGED
Catherine Jones			WHEN REQUIRED	WHEN REQUIRED
David Logan			WHEN REQUIRED	
Evelyn Foster				
Gemma Woodrow				
Louise Bacon				
Linda Chelton	Linda Chelton	Sam Morton	Sam Morton	Linda Chelton
rances Cunningham	Frances Cunningham	Frances Cunningham	Lisa Campbell	Frances Cunningha

	The Board	Audit & Assurance Committee	Operational Services Committee	AGM	Business Away Day	Board Training
	Monday 6.00pm	Monday 6.00pm	Monday 6.00pm	Thurs 6.30pm	Friday 9.00am	6.00pm
Nov	29.11.21	08.11.21	15.11.21			Anti-Bribery & Fraud 01.11.21 Risk Management 22.11.21
Dec						Hsg Man: 06.12.21
Jan Budget	24.01.22					
Jan	31.01.22				28.01.22	
Feb	28.02.22	07.02.22	14.02.22			
March	28.03.22					
April	25.04.22					
Мау	23.05.22	09.05.22	16.05.22			
June	27.06.22					
Aug	29.08.22	08.08.22	15.08.22			
Sept	19.09.22			15.09.22		
Oct	24.10.22					
Nov	28.11.22	07.11.22	14.11.22			
Quorui	m: Board N	leetings x 4		Commi	ttee Meeting	<u></u>

Meeting of the Board of Craigdale Housing Association to be held on Monday 29th November 2021 at 6.00pm

Agenda

No	Agenda Item	Lead Person	Action Required	Encl	
1.	Apologies	Chair			
2.	Chair's Remarks	Chair			
3.	Declarations of Interest	Chair			
4.	Minutes of Previous Meetings:				
	a) Approval of Minutes of Previous Board Meeting (25.10.21)	Chair	Approval	~	
	b) Matters Arising from Previous Meeting (25.10.21)	Chair	Noting	1	
	c) Draft Minutes of the Audit & Assurance Committee Meeting (08.11.21)	Chair	Noting	•	
	d) Matters Arising from the Audit & Assurance Committee Meeting (08.11.21) for approval	Chair	Approval	•	
	e) Draft Minutes of the Operational Services Committee Meeting (15.11.21)	Chair	Noting	•	
	f) Matters Arising from the Operational Services Committee Meeting (15.11.21) for approval	Chair	Approval	•	
5.	Chief Executive Officer Report & Governance Report	CEO	Approval	1	
	ITEMS REQUIRING A DECISION:		I		
6.	Development Report: Phase 10 - Castlemilk West Church Site Update Report	GHC	Noting	•	
7.	Governance Review Action Plan Report	CEO & SCSO	Approval	1	
8.	Business Plan 2021-24: Strategic Objectives Delivery Plans (Q2)	CEO	Approval	~	
9.	Business Plan 2021-24: Operational Delivery Plans (Q2)	SCSO	Approval	1	
10.	Tender Return: Tenant Satisfaction	CEO	Approval	1	
11.	Tender Return: Phase 8 & 9 Kitchen Replacement Contract	CEO	Approval	~	

12.	2022-23 Rent Increase Report	CEO	Approval	~
13.	GDPR			
	a) Privacy Notice: Board	SCSO	Approval	•
	b) Privacy Notice: Staff	SCSO	Approval	1
	c) Privacy Notice: Tenants & Owners	SCSO	Approval	•
	d) Privacy Notice: Website	SCSO	Approval	~
	ITEMS FOR NOTING:			
14.	Share Capital Report	SCSO	Noting	×
15.	Notifiable Events Report	SCSO	Noting	•
16.	Rent Report: October 2021	SHSO	Noting	•
17.	KPI's Operational Service Report (Q2)	SHSO	Noting	~
18.	Complaints Analysis Half Year Report (April/Sept 2021)	SHSO	Noting	~
19.	Correspondence	Secretary	None	
20.	Any Other Competent Business:	Chair	None	
21.	Date of next meeting	Chair		
	 Monday 24th January 2022 at 6.00pm (Budget) Monday 31st January 2022 at 6.00pm 	1	1	