



23rd October 2023

Dear Board Member,

There will be a Board Meeting on **MONDAY 30TH OCTOBER 2023 AT 6.00PM**

If you are unable to attend the meeting, please ensure that you submit your apologies.

If you feel you need additional information in advance of the Board meeting in relation to any Agenda Item, please do not hesitate to contact myself.

Yours sincerely

Linda

Linda Chelton
Chief Executive Officer

linda@craigdaleha.co.uk
0141-631-5005

<u>MISSION:</u>	<u>VISION:</u>	<u>VALUES:</u>
“WE ARE PASSIONATE ABOUT PROVIDING EXCELLENT AFFORDABLE HOMES AND SERVICES FOR OUR COMMUNITY”	“CHANGING LIVES FOR THE BETTER”	RESPECT OPENNESS TRUST LISTENING

BOARD & COMMITTEE MEETING SCHEDULE FOR 2023/24

The Board	Audit & Assurance Committee	Operational Services Committee	Community Events Group	Staffing Committee
	Finance, Audit, Risk Man, H&S & Policy	Housing, Maintenance, Factoring, Wider Role, Policy	Delivering community events (Open to Staff & Board Members)	Extra-ordinary Staffing Issues
Chair <u>Des Phee</u>	Chair <u>Stephen Kelly</u>	Chair <u>Louise Bacon</u>	Chair <u>XXX</u>	Chair <u>XXX</u>
Christine McCormack Morag Cameron Claire Taylor Des Phee Hilary Tennant Louise Bacon Stephen Baxter Kevin Boyle Stephen Kelly Lucy Madigan	Christine McCormack Claire Taylor Hilary Tennant Stephen Baxter Stephen Kelly Morag Cameron	Christine McCormack Morag Cameron Claire Taylor Des Phee Louise Bacon Kevin Boyle Stephen Kelly	Christine McCormack Morag Cameron TO BE ARRANGED WHEN REQUIRED	Christine McCormack Morag Cameron Stephen Kelly TO BE ARRANGED WHEN REQUIRED
Linda Chelton Frances Cunningham Angela Hughes	Linda Chelton Frances Cunningham Fettes McDonald	Angela Hughes Frances Cunningham Daniel Murray	Lisa Campbell Jaclyn McMahon	Linda Chelton Frances Cunningham

	The Board	Operational Services Committee	Audit & Assurance Committee	AGM	Business Away Day	Board Training
	Monday	Monday	Monday	Thurs	Friday	
2023/24	6.00pm	6.00pm	6.00pm	6.30pm	9.00am	6.00pm
Sept	18.09.23			14.09.23		04.09.23 Risk Man
Oct	30.10.23				27.10.23	11.10.23 Human Rights
Oct						23.10.23 Finance
Nov	27.11.23		20.11.23			06.11.23 Procurement
2024 Jan Budget	22.01.24					
Jan	29.01.24					
Feb	26.02.24		19.02.24			
March	25.03.24	11.03.24				
April	29.04.24					
May	20.05.24	T:07.05.24	13.05.24			
June	24.06.24					
August	26.08.24		19.08.24			
September	23.09.24					
October	28.10.24					
November	25.11.24	11.11.24	18.11.24			

Quorum:	Board Meetings x 4	Committee Meetings x 3
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Meeting of the Board of Craigdale Housing Association

to be held on Monday 30th October 2023 at 6.00pm

Agenda

No	Agenda Item	Lead Person	Action Required	Enc
1.	Apologies	Chair		
2.	Chairperson's Remarks	Chair		
3.	Declarations of Interest	Chair		
4.	Minutes of Previous Meetings:			
	a) Approval of Minutes of Board Meeting (18.09.23)	Chair	Approval	✓
	b) Matters Arising from Previous Meeting 18.09.23)	Chair	Approval	✓
5.	Chief Executive Officer & Governance Report + Fire update	CEO	Approval	✓
ITEMS REQUIRING A DECISION				
6.	Development Report	None	None	✗
7.	Governance Review Action Plan Report	CM	Noting	✓
8.	Investigation Recommendations – Action Plan Report	CEO	Approval	✓
9.	Draft Assurance Statement 2023	CEO	Approval	✓
10.	Major Fire Incident Report	CEO	Noting	✓
11.	Policy Review			
	a) Anti-Social Behaviour Policy (Draft)	CM	Approval	✓
ITEMS FOR NOTING				
12.	Membership Report	CM	Approval	✓
13.	Notifiable Events Report	Cover Under Agenda Item 10	None	✗
14.	Rent Report: September 2023	SHSO	Approval	✓
15.	Correspondence			
	a) Azets Disengagement Letter b) Azets Resignation to Client c) EVH- October Newsletter	Secretary	Approval	✓

16.	Any Other Competent Business:	Chair	None	*
17.	Date of next meeting	Chair		
	Monday 27th November 2023 at 6.00pm			